

**MINUTES OF THE MEETING OF
THE SALCOMBE HARBOUR BOARD
HELD AT CLIFF HOUSE, SALCOMBE ON MONDAY 20 APRIL 2015**

Members in attendance			
* Denotes attendance		Ø Denotes apology for absence	
*	Cllr J Brazil (Chairman)	*	Mr G Burrell
*	Cllr M J Hicks	*	Dr C C Harling (Vice Chairman)
*	Cllr K R H Wingate	*	Mr M Mackley
*	Cllr S A E Wright	*	Mr H Marriage
		*	Mr A Thomson
		*	Mr M Taylor

Item No	Minute Ref No below refers	Officers in attendance and participating
All agenda items		Salcombe Harbour Master, Executive Director Strategy and Commissioning and Member Services Manager

SH.49/14 MINUTES

The minutes of the meeting of the Salcombe Harbour Board held on 9 February 2015 were confirmed as a correct record and signed by the Chairman.

SH.50/14 DECLARATIONS OF INTEREST

Members were invited to declare any interests in the items of business to be considered during the course of the meeting, and the following were made:

Cllr Wright, Dr Harling, Mr Burrell, Mr Mackley, Mr Marriage, Mr Taylor, Mr Thomson and Cllr Wingate all declared a disclosable pecuniary interest in all related agenda items by virtue of having moorings or paying harbour dues to the Council.

As the Deputy Monitoring Officer had previously granted a dispensation under Paragraph 8.1 (c) of the Code of Conduct (minute SH.06/14 refers), all Members remained in the meeting and took part in the discussion and debate on all agenda items.

SH.51/14 PUBLIC QUESTION TIME

There were no specific issues raised during Public Question Time although a representative of Kingsbridge Estuary Boat Club who attended the meeting commented on the good level of contact and communication between the Club and the Harbour Board.

SH.52/14 **FEEDBACK FROM HARBOUR COMMUNITY FORUMS**

The Board received verbal update reports from the Board Members who attended the Harbour Community Forums. The updates were as follows:

Salcombe Kingsbridge Estuary Association (SKEA)

No update was given at this meeting.

Salcombe Kingsbridge Estuary Conservation Forum (SKECF)

The Forum was due to meet later that week.

South Devon & Channel Shellfishermen

The Shellfishermen had met for their AGM and there were no issues to be raised from that meeting, however, another Board Member asked that the Board note the change of regulations in respect of private pots.

Kingsbridge and Salcombe Marine Business Forum

There was no update to give at this meeting.

Kingsbridge Estuary Boat Club (KEBC)

There was no update to give at this meeting.

SH.53/14 **ADOPTION OF AN ENVIRONMENTAL MANAGEMENT SYSTEM**

The Board was presented with a report that proposed the adoption of an Environmental Management System (EMS). The Harbour Master introduced the report and advised that adoption of the system would ensure that environmental awareness was at the centre of Harbour activity.

Members of the Board strongly supported the adoption of the EMS and congratulated the Harbour Master on the award of EcoPort status.

It was then:

RESOLVED

That Council be **RECOMMENDED** to support and endorse the adoption of an Environmental Management System.

SH.54/14 **REPORT ON TOPICAL HARBOUR ISSUES**

A report was considered that outlined topical harbour issues that did not warrant their own report.

In discussion, reference was made to:-

- (a) feedback from the first meeting of the Port User Group. The Harbour Master advised that this Group consisted of the existing Harbour Community Fora and Salcombe Yacht Club, and would be used as a consultee in the drafting of any future Harbour directions;

- (b) the continuing programme of pontoon replacement;
- (c) the proposal in relation to installation of a new pontoon in lieu of surrendering the existing moorings for the new owners of the ICC (Salcombe). Members sought clarity on the proposal and generally confirmed their support, providing the proposal supported the provision of a safe environment for sailing school activity to continue, rather than specifically support one organisation over another;
- (d) Harbour office IT and telephony. The Harbour Master updated the Board on discussions with South Hams District Council IT specialists to upgrade the existing IT and telephony systems. He confirmed that the Board would have control over the website content.

It was then:

RESOLVED

That the report be noted and the Harbour Master be delegated authority to progress the proposal for a new 25m pontoon for the new owners of the ICC (Salcombe).

SH.55/14 **MATTERS FOR FUTURE CONSIDERATION**

A report was considered that highlighted matters for future consideration by the Board.

There being no matters to discuss, it was then:

RESOLVED

That the report be noted.

SH.56/14 **EXCLUSION OF PUBLIC AND PRESS**

It was then:

RESOLVED

That in accordance with Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item of business as the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A to the Act is involved.

SH.57/14 **REVIEW OF THE NOMINATED 'DESIGNATED PERSON'**

The Board considered an exempt report that reviewed the current choice and cost of the Designated Person.

It was then:

RESOLVED

That the situation regarding choice of Designated Person be noted and the Harbour Master directed to pursue alternative arrangements.

(Meeting commenced at 2.30 pm and concluded at 3.20 pm)

Chairman